

Date of Activity \_\_\_\_\_

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- Approved
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- Disapproved

### OPEN BURNING PERMIT APPLICATION

Approval in accordance with the requirements of the Statewide Fire Prevention Code (Sec. 307.2.1) and written permission from Environmental Health and Safety is required before the ignition of any open burning upon state owned property. The following are a list of those types of activities requiring an Open Burn Permit :

- recognized range or wildlife management practices
- prevention to control disease or pests
- providing heat for outdoor workers
- bonfires
- indoor ceremonies and/or activities involving open flames and/or candles/incense.

**The application must be made in writing at least ten (10) days prior to the open burn requested on this permit.**

The following information is required:

Applicant:	Date:
Phone No.:	Email:
Sponsoring Organization:	
Activity:	
Nature and quantity of material to be burned:	
Date of activity:	Scheduled time of activity:
Location of activity:	
Describe the on-site fire-extinguishing equipment that will be provided:	
Describe the training persons have had to use fire-extinguishing equipment.	List those persons with assigned fire safety duties
If required, written permission has been obtained from the Department of Environmental Quality:	
How will the waste be disposed of after the burn (especially bonfires)?	

Prohibited: Offensive or objectionable burning due to smoke or odor emissions when atmospheric conditions or local circumstances make such fires hazardous. The Fire Official reserves the right to order the extinguishment of any open burning that creates or adds to a hazardous or objectionable situation.

EHS Fire Safety Representative \_\_\_\_\_

(Approval signature)

(Date)

Additional comments or requirements:

**Procedure** - Complete side one and sign, then read and sign side two of this form, and submit it to the University Fire Safety Engineer at Environmental Health & Safety (0423) or by fax (540-231-3944) or email [firesafety-g@vt.edu](mailto:firesafety-g@vt.edu).

### Restrictions

**Location** - The location for any open burning shall not be less than 50 feet from any structure, and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure. Fires in approved containers shall be permitted, provided that such fires are not less than 15 feet from any structure.

Extreme caution should be used to prevent the ignition of any nearby trees, foliage, or grassland, vehicles or equipment, or any other object adjacent, above, or below the area of the fire.

**Materials** - Open burning shall not be utilized for waste disposal purposes, and it shall be minimized in size for the intended purpose, and the fuel shall be chosen to minimize the generation and emission of air contaminants.

Fuel for a bonfire shall consist only of seasoned dry firewood and shall be ignited with a small quantity of paper. Do not use flammable or combustible liquids or gases, reactive chemicals, rubber, plastics, or other unapproved methods of ignition.

**Attendance** - Any open burning shall be constantly attended until the fire is extinguished.

**Fire suppression** - One of the following, or the equivalent, shall be immediately available and ready for use in the area of the fire:

- 1) At least one portable fire extinguisher with a minimum 4-A rating (10-lb. ABC multi-purpose dry chemical);
- 2) Two portable fire extinguishers with a minimum 2-A rating (5-lb. ABC dry chemical and/or 2 1/2 gal. pressurized water);
- 3) Some other approved on-site fire extinguishing equipment, such as dirt, sand, or water barrel, garden hose or water truck.

**Training:** Portable fire extinguisher training is required for those supervising the activity. If you have not received this training from Environmental Health and Safety, contact Curt Porterfield at 231-8759 or email him at [cuporter@vt.edu](mailto:cuporter@vt.edu) to register for a training class. You can also visit [www.ehss.vt.edu/train.php](http://www.ehss.vt.edu/train.php) and take the online training.

**Bonfire size and duration** - A bonfire shall not be more than 5 feet by 5 feet by 5 feet in dimension and shall not burn longer than 3 hours. The size and duration of the bonfire shall not be increased, except by special approval from the Fire Official.

I have read these restrictions. I understand them and agree to abide by them to the best of my ability.

Applicant: \_\_\_\_\_  
(Signature) (Date)

(revised 08/2019)